

<b>Center Name:</b> Samantha Pierce			<b>Address:</b> 1009 Pile Clovis, NM 88101			<b>Phone:</b> (575)749-6347																										
<b>License Number:</b> 150915	<b>Issue Date:</b> 01/11/2017	<b>Expiration Date:</b> 01/10/2018	<b>Type:</b> 2 Star Family Child Care Home			<b>Status:</b> Licensed																										
<b>Capacity</b> Over Age 2:    4            Under Age 2:    2            Night Care:       0            Playground:       0						<b>Census</b> Over 2:        4                      Under 2:        2																										
<b>Days and Hours of Operation</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th><u>Monday</u></th> <th><u>Tuesday</u></th> <th><u>Wednesday</u></th> <th><u>Thursday</u></th> <th><u>Friday</u></th> <th><u>Saturday</u></th> <th><u>Sunday</u></th> </tr> </thead> <tbody> <tr> <td>Opening Times:</td> <td>07:00</td> <td>07:00</td> <td>07:00</td> <td>07:00</td> <td>07:00</td> <td>Closed</td> <td>Closed</td> </tr> <tr> <td>Closing Times:</td> <td>05:30 P</td> <td>05:30 P</td> <td>05:30 P</td> <td>05:30 P</td> <td>05:30 P</td> <td></td> <td></td> </tr> </tbody> </table>										<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	Opening Times:	07:00	07:00	07:00	07:00	07:00	Closed	Closed	Closing Times:	05:30 P	05:30 P	05:30 P	05:30 P	05:30 P		
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<b># of Classrooms:</b> 1		<b>Purpose:</b> Annual		<b>Date:</b> 11/28/2017		<b>Time:</b> 09:20 AM																										
<b>Comments</b> 99 water temp. Will send provider a Training Log.																																

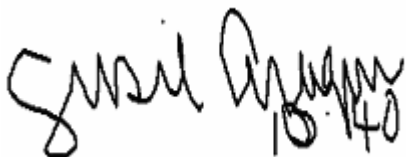
A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:	
Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Compliance
8.16.2.32 D CHILDREN'S RECORDS  <u><b>Deficiencies</b></u> Of the 6 children's records reviewed, 1 is/are missing a document giving the home permission to transport the child in a medical emergency and authorization for medical treatment signed by a parent or guardian. See Children's Records 8.16.2.32 form for the child(ren) with missing information.  <b>Regulation:</b> 8.16.2.32D(2)(d)  <u><b>Corrective Action Plan</b></u> The home will review a child's record to ensure complete information has been obtained before a child is admitted.  <b>Date to be Completed:</b> 01/02/2018	Non-compliance

<b>Center Name:</b> Samantha Pierce	<b>License Number:</b> 150915	<b>Date:</b> 11/28/2017
<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Of the 6 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption. <b>Regulation:</b> 8.16.2.32D(1)(e)</p> <p><b><u>Corrective Action Plan</u></b> The home will review a child's record to ensure complete information has been obtained before a child is admitted. <b>Date to be Completed:</b> 01/02/2018</p>		
<b>8.16.2.32 E PERSONNEL RECORDS</b>	Compliance	
<b>8.16.2.32 F PERSONNEL HANDBOOK</b>	Compliance	
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</b>	Compliance	
<p><b>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b> The home failed to keep a training log on file with employee's name; position; date of training; clock hours; competency area; source of training for 1 out of employee's name; position; date of training; clock hours; competency area; source of training staff. See Staff Records 8.16.2.32 form for staff who are missing a complete training log. <b>Regulation:</b> 8.16.2.33B(2)</p> <p><b><u>Corrective Action Plan</u></b> A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificates. <b>Date to be Completed:</b> 01/02/2018</p> <p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 1 out of 1 staff working more than 20 hours a week, has/have no documentation of at least 12 hours of annual training in the approved subject areas See Staff Records 8.16.2.32 for staff missing documentation of training. <b>Regulation:</b> 8.16.2.33B(3)</p> <p><b><u>Corrective Action Plan</u></b> Annual training will be completed as required and documentation retained on file. <b>Date to be Completed:</b> 01/02/2018</p>	Non-compliance	
<b>Services &amp; Care of Children</b>		
<b>8.16.2.34 A GUIDANCE</b>	Compliance	
<b>8.16.2.34 B NAPS OR REST PERIOD</b>	Not Inspected	
<b>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>	Compliance	
<b>8.16.2.34 D DIAPERING AND TOILETING</b>	Compliance	
<b>8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>	Not Inspected	
<b>8.16.2.34 F NIGHT CARE</b>	N/A	
<b>8.16.2.34 G PHYSICAL ENVIRONMENT</b>	Compliance	

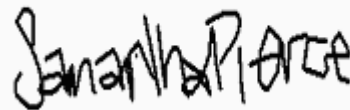
<b>Center Name:</b> Samantha Pierce	<b>License Number:</b> 150915	<b>Date:</b> 11/28/2017
<b>Services &amp; Care of Children</b>		
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance	
8.16.2.34 J OUTDOOR PLAY	Compliance	
8.16.2.34 K SWIMMING, WADING AND WATER	N/A	
8.16.2.34 L FIELD TRIPS	Not Inspected	
<b>Food Service</b>		
8.16.2.35 B MEALS AND SNACKS	Compliance	
<b>8.16.2.35 C MENUS</b> <u><b>Deficiencies</b></u> Weekly menus are not dated and posted in an area easily visible to parents . <b>Regulation:</b> 8.16.2.35C(1)  <u><b>Corrective Action Plan</b></u> A dated weekly menu will be posted in an area visible to parents . Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children. <b>Date to be Completed:</b> 01/02/2018	Non-compliance	
8.16.2.35 D KITCHENS	Compliance	
8.16.2.35 E MEAL TIMES	Compliance	
<b>Health &amp; Safety Requirements</b>		
8.16.2.36 A HYGIENE	Compliance	
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance	
8.16.2.36 C MEDICATION	Not Inspected	
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	Not Inspected	
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.38 A HOUSEKEEPING	Compliance	
8.16.2.38 B PEST CONTROL	Not Inspected	
8.16.2.38 C MECHANICAL SYSTEMS	Compliance	
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.38 E EXITS	Compliance	
8.16.2.38 F TOILET AND BATHING FACILITIES	Compliance	
8.16.2.38 G SAFETY COMPLIANCE	Compliance	
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.38 I PETS	Compliance	

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**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



11/28/2017



11/28/2017

Surveyor: Susie Aragon	Date	Facility Rep: Samantha Pierce	Date
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